HORS D'OEUVRES





340 Country Club Drive Columbia, SC 29206 803.787.2177 www.forestlakeclub.com

Special Events Manager lmendell@forestlakeclub.com "Our mission is to provide an excellent dining and service experience to all members and their guests; every person will be met with anticipatory service and gracious hospitality."



WELCOME TO FOREST LAKE!

Welcome to Forest Lake Club, where we take special pride in creating celebrations that become treasured memories. Whether you are hosting a business meeting for 15 people or a wedding reception for 700, each event and every detail will be met with personal attention, total focus, and superior service.

We offer full event services, starting with designing your room, tailoring your menu, and all the details in between. From conceptualization to execution, Forest Lake Club is there to guide you every step of the way. Our service includes one on one meetings with our Member Events Manager as well as phone and email availability at all times.

There are many venues you could have chosen to host your event at, a fact that is not lost on us here at Forest Lake. This is why we take pride in each and every event that we take part in. Without you, there would be no us, which is why we strive to not only meet, but exceed, your expectations.

Lance Mendell Special Events Manager 803.744.0041 lmendell@forestlakeclub.com



TERMS AND CONDITIONS

<u>Bookings</u>

Your private function is booked on a first come first serve tentative basis. Once you sign and return the enclosed contract, your reservation will be confirmed. This signed letter is due two (2) weeks after your tentative booking.

To engage in a wedding reception at Forest Lake Club, the Club by-laws state that a wedding reception is restricted to the member and his/her immediate family. The "immediate family" is defined as sons and daughters, grandsons and granddaughters, brothers and sisters, and nephews and nieces.

All other events are open to members and their guests as long as a sponsoring member is in attendance.

ATTENDANCE GUARANTEES

A guaranteed attendance figure is required for all meal functions three (3) business days prior to the event date. This figure will be considered the minimum attendance figure for billing purposes and can be raised, but not lowered. In the event that a guarantee is not received, the agreed count will be considered the guarantee.

Food & Beverage

No food may be brought in from an outside source, with the exception of wedding cakes, unless approved by the Club Manager. Menu selections must be finalized at least ten days prior to your function. The menus provided are merely suggested items and may be customized to meet your specific requirements. Due to the fluctuation in food costs, prices are subject to the prevailing rate at the time of the event.

Beer must be provided by Forest Lake Club, however wine and liquor may be brought in for a corkage fee, which includes mixers provided by the club. Bottles for corkage may be dropped off during business hours the week of the event and should be arranged with the Member Events Manager. Leftover alcohol must be picked up within 3 days of the event's conclusion. Alcoholic beverages provided by Forest Lake Club will be charged per drink and all alcohol for the event must be consumed on premise. All beverage sources/bars must close by 12.00 midnight. Forest Lake Club reserves the right to ask for proof of age from any guest trying to obtain alcohol and the right to refuse service to those who are intoxicated or underage.

Rental Charges & Outside Vendors

If there is a need for special equipment the Club does not have, we are happy to assist in locating and ordering the item(s) and bill you for the incurred charges. These charges will be listed on the banquet event order (BEO) sheet. Staging and rented dance floors are permitted but the host will be responsible for any damage to the Clubhouse that these rented items may cause.

All vendors should contact the Club seven (7) days prior to the scheduled function to make arrangements for drop off or setup. Forest Lake Club will not assume the responsibility of outside vendor articles left after a function. The Club asks that no items be delivered more than one (1) day prior to your scheduled event and picked up no later than (2) days after your scheduled event.

Billing & Fees

Billing will include food, beverage/corkage, a 20% set up fee, taxes, labor, and any other miscellaneous fees. The current fees are set forth below: Please note those fees are reviewed and if necessary, adjusted quarterly, and member will be charged at the rate in effect at the time of the event.

Servers

\$22 per Hour 4 Hour Minimum for Daytime Events 6 Hour Minimum for Evening Events 7 Hour Minimum for Events with Music

Bartenders

\$22 per Hour 4 Hour Minimum for Daytime Events 6 Hour Minimum for Evening Events 7 Hour Minimum for Events with Music

Attended Stations

\$80 per Station

SMOKING POLICY

It is the member's responsibility to make sure that all guests adhere to the smoking policies set-forth by Forest Lake Club. There is no smoking allowed inside the Clubhouse. Smoking is allowed on the balcony and outside grounds.

Premises & Personal Items

Coat Room Check and/or Doorman

\$80 Fee for Event

Valet Parking As quoted for each individual event, if needed

20% Set Up Fee & SC Tax

20% of the cost for food and beverage plus SC tax; events requiring no food or beverage may be subject to a variable set up fee

Venue Fee

A variable fee based on day/time of event. Ranging from \$100 to \$1000

DAMAGES & CLEANING

The member will be responsible for all costs associated with damage repair and excessive clean-up required as a result of their event. The fee will be based on the extent of cleaning and/or repair that is necessary. Please note Forest Lake Club has a no sparkler, confetti, glitter, rice, or birdseed policy. In the event that this policy is not observed, cleaning charges will be assessed.

During the hours of the event, the member, his family, and invited guests shall be entitled to the non-exclusive use of designated Club parking areas for vehicular parking and for the non-exclusive use of the Clubhouse foyer, restrooms, and other common areas. In addition, the member may enter the leased area for decoration purposes at times specified by Club Management in advance; items shall not be delivered to the Club more than one day in advance.

Any items brought onto Forest Lake Club's premises are the sole responsibility of the group. The Club will assume no responsibility for lost or damaged items. Groups are required to remove all items brought in immediately following an event. This policy includes all gifts and envelopes brought to a wedding reception.

ENTERTAINMENT POLICY

 Bands and DJ's must make our office aware of set up and ending times at least five (5) days prior to the functions.
 Entertainers are responsible for cleaning up surrounding areas they use
 Damage to the facility caused by groups moving equipment in and out of the building will be the responsibility of the party or group who hired the entertainment.

4. Entertainers or bands requiring food and beverage will be added to your final guarantee, unless special arrangements

1. Bands and DJ's must make our officefor food are made. This matter should7. Forest Lake Club reserves the right toaware of set up and ending times atbe discussed when you sign the contractcontrol sound levels emitted fromleast five (5) days prior to the functions.with the entertainment.bands, orchestras and DJ's performing

5. Entertainers requiring space for changing clothes must make our office aware of this need seven (7) days prior to the function.

6. Clients using bands requiring extra electrical amperage for equipment will incur an additional charge if we are required to purchase additional amperage.

7. Forest Lake Club reserves the right to control sound levels emitted from bands, orchestras and DJ's performing in conjunction with member dining. All music played with private functions shall end no later than midnight. All events held outside must end all music by 11 PM due to city of Forest Acres noise ordinance.

8. Lewd and offensive music is not allowed at Forest Lake Club and it is the responsibility of the member to make the Band/DJ aware of these regulations.

Special Event Lease

Please fill out the form below and return to Forest Lake Club within two weeks of reserving your event:

Member Name				
Phone Number				
Billing Address				
E-Mail Address				
Event Name				
Date of Event		Time (from	n-to)	
Lease Location		Number of	Guests	
If Applicable:				
Bride and Groom's Na	ame			
Members' Relation to	Bride/Groo	m		

This agreement made between Forest Lake Club and the member is considered contracted and the banquet Terms and Conditions are incorporated herein and made a part hereof. The member is responsible for and agrees to all provisions contained in the attached Terms and Conditions. Forest Lake Club agrees to lease the designated location and to provide food and beverage service unless circumstances beyond our control or an act of God makes it impossible to uphold this contract. All efforts to assist the member in relocating the event or adjusting to limited services will be a priority by the Forest Lake Club Staff.

I have read and fully understand and accept the terms and conditions of Forest Lake Club.

Member Signature

Member #

Date











HORS D'OEUVRES

Passed Items

ALL PRICES ARE BASED ON 100 PIECES

Southern Hushpuppies With Honey Butter	\$70
Tomato Basil Bruschetta With Balsamic Reduction served on Crostini	\$145
Mini BLT Baby Arugula, Tomato Confit, and Applewood Smoked Bacor Avocado Mayo	\$135 n with
Mini BLFGT Baby Arugula, Fried Green Tomato, and Applewood Smoked Bacor	\$155
Southern Style Deviled Eggs Sprinkled with Paprika	\$175
Tomato Pie Bouchée Petite Puff Pastry filled with Tomatoes, Cheddar, Bacon, Spice Cream Cheese	\$200 s, and
Chef's Bleu Slaw Made with Bleu Cheese and served on Toast Points	\$175
Mozzarella Caprese Tomato, Basil, and Mozzarella served on Toast Points or a Skewer	\$225
Assorted Tea Sandwiches Variety includes Cucumber Dill, Tomato, Pimento Cheese, Cl Salad, Tuna Salad, and Shrimp Salad	\$200 hicken
Poached Cocktail Shrimp on Cucumber With Dill Cream Cheese	\$250
Brie and Apricot Bouchée Petite Puff Pastry filled with Apricot Preserves and Brie	\$250
Filo Wrapped Brie and Raspberry Drizzled with Honey	\$200
Smoked Salmon on Crostini With Crème Fraîche	\$300
Fried Green Tomatoes Topped with Melted Pimento Cheese	\$285
Blackberry Pork Tenderloin on Crostini Grilled Tenderloin with Blackberry-Shallot Sauce	\$28 5

PASSED ITEMS CONT.

Duck Confit on Wonton With Hoisin Sauce	\$350	Rare Beef Crostini With Horseradish Aioli	\$450
Prosciutto Wrapped Seasonal Melon Served on a Skewer	\$350	Coconut Fried Shrimp With Mango Coulis	\$500
Rosemary Chicken Salad	\$325	Bacon Wrapped Scallops	\$500
Served on Endive Tuna Carpaccio	\$375	Petite Crab Cakes Served on Crostini with Cajun Remoulade	\$500
Thin Sliced Tuna lightly brushed with a Lemon-Herb Dressing		Crab and Grapefruit Salad Served on Endive	\$475
Seared Ahi Tuna Served on Crispy Wonton with Wasabi Aioli	\$375	Tempura Fried Lobster With Fruit Salsa	\$500
Fried Baby Artichoke Hearts With Garlic Aioli	\$350		

STATIONARY ITEMS

ALL PRICES ARE BASED ON 100 PIECES HORS D'OEUVRES FROM THE PASSED SECTION MAY BE USED AS STATIONARY ITEMS

P	Whole Fried Okra With Chipotle Ranch	\$100	Spanikopita Savory Pastry filled with Spinach, Feta Cheese, Onions, and Scallions	\$275
C	Corn Nuggets With Buttermilk Ranch	\$125	Asian Spring Rolls With Cilantro-Chili Sauce	\$285
	Stuffed Red Bliss Potatoes With Bacon, Caramelized Onions, and Bleu Cl	\$150 heese	Crab Rangoon	\$250
	Miniature Reuben Corned Beef, Swiss Cheese, Sauerkraut, Dressing grilled between slices of Rye Bread	\$200 and	Miniature French Dips Thinly Sliced Beef on a Baguette With Au Jus on the side	\$300
	Cheese Straws Forest Lake Ham Biscuits	\$150 \$200	Stuffed Mushrooms Choice of Mushrooms filled with Feta, Bacon, and Spinach or Sausage and Pimento Cheese	\$285
	Ham, Cheese, and Whole Grain Mustard on an FLC Cheese Biscuit		Andoullie Sausage Rolls With Whole Grain Mustard Sauce	\$285
4	Sundried Tomato Filo Cup Filo Pastry filled with Sundried Tomatoes	\$200	Macaroni and Cheese Bites	\$300
100	and Feta Cheese Cocktail Meatballs	\$200	Gourmet Flatbread Pizzas Margherita, Greek, Sicilian, or Gorgonzola with Bacon and Caramelized Onion	\$300
Careto .	BBQ Pulled Pork Served on a Southern Style Biscuit	\$250	Southern Fried Chicken Tenders With Honey Mustard	\$325
1000	Pork Dumplings With Sweet & Sour Sauce	\$285	-	





STATIONARY ITEMS CONT.

Chicken Quesadilla Rolls	\$325	Beef Satay	\$450
Chicken Drumlets	\$325	Beef Tenderloin with Spicy Peanut Sauce	
With Bleu Cheese and Celery		Mini Beef Wellingtons	\$500
Pecan Chicken Skewers With Cajun Garlic Aioli	\$325	Beef Tenderloin Biscuits Served on Bleu Cheese Biscuits	\$475
Crab Stuffed Shrimp	\$425	Grilled Shrimp Skewers	\$500
Bacon Wrapped Quail Legs	\$375	With a Citrus Dipping Sauce	
Oysters Rockefeller Oysters on the Half Shel with Rockefeller Topping	\$450	Crab Portabello Portabello Mushroom topped with Crabmeat, Mozzarella, and Pesto	\$500
Fried Oysters With Cajun Aioli	\$425	Lamb Lollipops With Mint Jus	\$700



DIPS & DISPLAYS

Warm Spinach & Artichoke Dip	\$2.50 per Person	Mediterranean Display	\$5.50 per Person
With Grilled Pita Triangles		Selection of Olives, Sundried T	omatoes, Marinated
Raw Vegetable Crudités	\$2.50 per Person	Artichokes, Roasted Red Peppers, G	Grilled Onions, Baby
Sushi Bar	\$2.50 per Piece	Mozzarella, Feta Cheese, Olive Tape	enade, Roasted Garlic
Choice of California Roll, Philly Roll, or	Spicy Tuna	Spread, and Pita Triangles	
Fresh Fruit Display	\$4.00 per Person		
Grilled Vegetable Crudités	\$4.00 per Person	Seafood Display Selection of Oysters on the Half Sh	\$10.50 per Person nell, Crab Claws, and
Domestic Cheese Display	\$4.00 per Person	Shrimp Cocktail	
Imported Cheese Display	\$5.00 per Person	Baked Brie	\$120 per 8" Wheel
Pimento Cheese Dip	\$3.50 per Person	With Raspberry Sauce and French Br	ead
Grilled Asparagus & Red Pepper	\$4.00 per Person	Shrimp Cocktail Display	\$400 per 10 lbs.
Bluefin Crab Dip With Assorted Artisan Crackers	\$4.50 per Person	Smoked Salmon Display	\$225 per 5 lbs.

ACTION STATIONS

ALL PRICES ARE PER PERSON \$80 ATTENDANT FEE APPLIES

Carved Honey Glazed Ham Served with Rolls and Mustard Sauce Cheeseburger/Hamburger Slider Bar Pulled BBQ Pork Slider Bar	\$5.00 per Person \$5.00 per Person \$5.00 per Person	Risotto Bar Roasted Pepper and Asparagus Prosciutto and English Peas Seared Scallops and Artichokes Rock Shrimp and Boursin Cheese	Varies \$6.00 per Person \$7.00 per Person \$8.00 per Person \$8.00 per Person
Panini Station Choice of Turkey and Cheese, Gourmet Italian, or Ham and Cheese	\$5.50 per Person t Grilled Vegetable,	Carved Flank Steak With Chimichurri Sauce, Black Bean at Tortilla Shells	\$6.50 per Person nd Corn Salsa, and
Mashed Potato/Sweet Potato Bar	\$4.50 per Person	Crab Cake Slider Bar	\$7.00 per Person
Served with Sour Cream, Bacon, Che Scallions	eddar Cheese, and	Shrimp and Grits Station Choice of Creamy Grits or Grits Cake	\$7.00 per Person
Carved Turkey Roasted or Fried; served with Rolls and S	\$6.00 per Person Select Sauces	Shucked Oysters Station	\$8.00 per Person
Carved Pork Tenderloin Served with Rolls and Select Sauces	\$6.00 per Person	Braised Beef Short Ribs Station Served atop Mashed Potatoes	\$8.00 per Person
Seasonal Fish Tacos Bar Seasonal Fish with Lettuce, Tomato, Oni and Cilantro Aioli	\$6.00 per Person ions, Tortilla Shells,	Carved NY Strip Carved Prime Rib Served with Rolls and Horseradish Sauce	\$8.00 per Person \$9.00 per Person
Pasta Bar Assorted Pastas and Sauces	\$6.00 per Person	Carved Beef Tenderloin Served with Rolls and Select Sauces	\$9.50 per Person





LATE NIGHT PASSED ITEMS

ALL PRICES ARE BASED ON 100 PIECES

Fresh Cut French Fries Served in a Cone with Ketchup	\$250
Sweet Potato Fries Dusted with Brown Sugar	\$250
Gourmet Flatbread Pizzas	\$300
Grilled Cheese Triangles	\$325
Paninis	\$400
Mini Sliders Hamburgers, Cheeseburgers, or Pulled Pork	\$400
Beef Tenderloin Bleu Cheese Biscuits	\$475



DESSERT SELECTIONS

ALL PRICES ARE BASED ON 100 PIECES			
Assorted Milkshake Shots	\$175		
Kahlua Milkshake Shots	\$200		
Almond Cream With Toasted Almonds on Spoon Bouchee	\$250		
Mixed Berries On Spoon Bouchee	\$250		
Key Lime Pie On Spoon Bouchee	\$275		
Assorted Shot Glass Desserts	\$350		
Assorted Petit Fors	\$300		
Mini Tartlettes Choice of Lemon, Mixed Berry, or Raspberry	\$350		







BEVERAGE SERVICES

House Liquor

\$5.00 per Drink

Svedka Vodka Dewar's Scotch Jim Beam Bourbon Beefeater Gin Jose Cuervo Gold Tequila Bacardi Rum

PREMIUM LIQUOR

\$6.00 per Drink

Tito's Vodka Famous Grouse Scotch Maker's Mark Bourbon Bombay Sapphire Gin Jose Cuervo Gold Tequila Mount Gay Rum

WINES

House Red \$20.00 per Bottle House White \$20.00 per Bottle Sparkling Wine \$22.00 per Bottle Specialty Wines are Priced Individually

BEER

Domestic \$3.50 per Beer Miller Lite, Budweiser, Bud Light, Coors Light, Michelob Ultra

Imported\$4.50 per BeerAmstel Light, Corona, Heineken, Stella Artois

OTHER BEVERAGES

Coffee Station\$3.50 per PersonSilver Samovar, Whipped Cream, Granulated Sugar,
Cinnamon Sticks, Grated Nutmeg, and Shaved
Chocolate. Brandies and other Cordials will be priced
on consumption.

Carafe of Juices

\$10.00 per Carafe

Sodas

\$1.50 per Soda

CORKAGE FEES

Forest Lake Club allows parties to bring in their own liquor and/or wine for a corkage fee which includes mixers. The Club does not allow parties to bring in their own beer.

Liquor \$35.00 per 1.75 Liter Bottle

Liquor \$20.00 per 750 Milliliter / 1 Liter Bottle

Wine \$12.00 per 750 Milliliter Bottle